|  |  |  |  |
| --- | --- | --- | --- |
| SALARY CERTIFICATE | | | |
| Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of employee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| This is to certify that Mr. / Mrs. S/o / D/o / W/o Mr.  residing at  --------------------------------------------------------------whose signature appears above is a permanent employee of --------  ------ (name of department / institution) and he/she has drawn Pay and Allowances are as follows for the month of (month and year): | | | |
| Gross Salary | **Amount** | **Deductions** | Amount |
| Basic Pay |  | EPF |  |
| DA | Insurance | |  |
| HRA | Home loan | |  |
| Medical Allowance | Car loan | |  |
| Others / Misc. | Others / Misc. | |  |
| Gross Salary | **₹ 0.00** | **Total Deduction** | ₹ 0.00 |
|  |  |  |  |
| Net Salary | | **₹ 0.00** |  |
| (Net Salary Rupees Only) | | | |
| Date of Birth | : ---------------------------------------------- | | -------------------------- |
| Date of Joining | : ---------------------------------------------------------- | | |
| Present Designation | : ---------------------------------------------- | | -------------------------- |
| Date of Retirement | : ---------------------------------------------- | | -------------------------- |
| This salary certificate issued for | : ---------------------------------------------------------- | | |
| For | | | |
| Signature and Designation of Officer Authorized | | | |
| Place: | **Office Stamp:** | |  |
| Date: |  | |  |